

IDAPA 24 – DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES

IDAHO STATE CONTRACTORS BOARD

24.21.01 – Rules of the Idaho State Contractors Board

Who does this rule apply to?

This rule applies to applicants and registrants for contractors.

What is the purpose of this rule?

This rule governs the practice of contractors in Idaho to protect the public health, safety, and welfare. This rule establishes:

- Qualifications for applicants; and
- Fees related to registration.

What is the legal authority for the agency to promulgate this rule?

This rule implements the following statute passed by the Idaho Legislature:

Professions, Vocations, and Businesses -

- [54-5201 through 54-5219, Idaho Code](#) – Idaho Contractor Registration Act

Who do I contact for more information on this rule?

Idaho Contractors Board
Division of Occupational and Professional Licenses
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24.21.01 – RULES OF THE IDAHO STATE CONTRACTORS BOARD

000. LEGAL AUTHORITY.

These rules are hereby prescribed and established pursuant to the authority vested in the Idaho State Contractors Board by the provisions of Section 54-5206, Idaho Code. (3-20-20)T

001. TITLE AND SCOPE.

These rules are title IDAPA 24.21.01, “Rules of the Idaho State Contractors Board.” (3-20-20)T

002. -- 099. (RESERVED)

100. ORGANIZATION.

01. Meetings. The Board meets not less than once during each calendar quarter and at such times and places as designated by the Board or the Chairman of the Board. Special meetings may be held at the call of the Chairman, and all members will be notified in writing. (3-20-20)T

a. A minimum of three (3) Board members constitutes a quorum and is required for the transaction of business. A majority vote of the Board members present at a meeting is considered the action of the Board as a whole. (3-20-20)T

02. Organization of the Board. At the first meeting of each fiscal year, the Board elects from its members a Chairman, who assumes the duty of the office immediately upon such selection. (3-20-20)T

101. -- 149. (RESERVED)

150. APPLICATION.

The applicant must provide or facilitate the provision of any supplemental third party documents that may be required. Applications on file with the Board where an applicant has failed to respond to a Board request or where the applications have lacked activity for twelve (12) consecutive months are deemed denied and will be terminated upon thirty (30) days written notice unless good cause is established to the Board. (7-1-20)T

151. -- 164. (RESERVED)

165. ADDITIONAL QUALIFICATIONS FOR REGISTRATION.

Applicants for a registration must meet the following qualifications in addition to those set forth in Section 54-5210, Idaho Code and these rules. (3-20-20)T

01. Felony Conviction. Not have been convicted of any felony in a state or federal court; provided the applicant may make written request to the board for an exemption review to determine the applicant's suitability for registration, which the board determines in accordance with the following: (3-20-20)T

02. Exemption Review. The exemption review consists of a review of any documents relating to the felony and any supplemental information provided by the applicant bearing upon his suitability for registration. The board may, at its discretion, grant an interview of the applicant. (3-20-20)T

a. During the review, the board considers the following factors or evidence: (3-20-20)T

i. The severity or nature of the felony; (3-20-20)T

ii. The period of time that has passed since the felony under review; (3-20-20)T

iii. The number or pattern of felonies or other similar incidents; (3-20-20)T

iv. The circumstances surrounding the crime that would help determine the risk of repetition; (3-20-20)T

v. The relationship of the crime to the registered practice of construction; and (3-20-20)T

vi. The applicant's activities since the crime under review, such as employment, education, participation in treatment, payment of restitution, or any other factors which may be evidence of current rehabilitation. (3-20-20)T

b. The applicant bears the burden of establishing his current suitability for registration. (3-20-20)T

03. Fraud in Application Process. The registration application and supporting documents are free from any fraud or material misrepresentations. (3-20-20)T

166. -- 174. (RESERVED)

175. FEES.
Fees are non-refundable:

FEE TYPE	AMOUNT (Not to Exceed)
Application (includes original registration)	\$50
Reciprocal	\$50
Renewal	\$50
Reinstatement	\$35
Inactive	\$25
Inactive to Active License	The difference between the inactive fee and active license renewal fee

(7-1-20)T

176. -- 999. (RESERVED)

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